



APPLICATION SPECIAL USE PERMIT

ADMINISTRATIVE CHANGE OF OWNERSHIP
OR MINOR AMENDMENT

☐ Change of Ownership ☒ Minor Amendment

[must use black ink or type]

PROPERTY LOCATION: 4213 Duke Street

TAX MAP REFERENCE: 050.03-09-14

ZONE: CG

APPLICANT

Name: Enterprise RAC Company of Maryland, LLC

Address: 2273 Research Blvd, 6th Floor, Rockville, MD 20850

PROPERTY OWNER

Name: 4213 Duke Street LLC

Address: P.O. Box 501, Fulton MD 20759

SITE USE: Car Rental Facility

Business Name:

Current: Enterprise Rent-A-Car Proposed (if changing):

☐ **THE UNDERSIGNED** hereby applies for a Special Use Permit for **Change in Ownership**, in accordance with the provisions of Article XI, Division A, Section 11-503 (5)(f) of the 1992 Zoning Ordinance of City of Alexandria, Virginia.

☒ **THE UNDERSIGNED**, having read and received a copy of the special use permit, hereby agrees to comply with all conditions of the current special use permit, including all other applicable City codes and ordinances.

☒ **THE UNDERSIGNED** hereby applies for a Special Use Permit for **Minor Amendment**, in accordance with the provisions of Article XI, Division A, Section 11-509 and 11-511 of the 1992 Zoning Ordinance of City of Alexandria, Virginia.

☒ **THE UNDERSIGNED**, having obtained permission from the property owner, hereby requests this special use permit. The undersigned also attests that all of the information herein required to be furnished by the applicant are true, correct and accurate to the best of his/her knowledge and belief.

Mary Catherine Gibbs, Wire Gill, LLP

Print Name of Applicant or Agent

700 N. Fairfax St., Suite 600

Mailing/Street Address

Alexandria, VA 22314

City and State

Zip Code


Signature

703-836-5757

Telephone #

703-548-5443

Fax #

mcgibbs@wiregill.com

Email address

10/30/19

Date

DO NOT WRITE IN THIS SPACE - OFFICE USE ONLY

Application Received: _____

Fee Paid: \$ _____

Legal advertisement: _____

ACTION - PLANNING COMMISSION _____

ACTION - CITY COUNCIL: _____

The following information must be furnished to the Department of Planning and Zoning to determine if the current use conducted on the premises complies with the special use permit provisions and all other applicable codes and ordinances.

1. Please describe prior special use permit approval for the subject use.

Most recent Special Use Permit # 2001-0131

Date approved: 2 / 23 / 2002
 month day year

Name of applicant on most recent special use permit Enterprise Rent-A-Car
 Use Car Rental Facility

2. Describe below the nature of the *existing operation in detail* so that the Department of Planning and Zoning can understand the nature of the change in operation; include information regarding type of operation, number of patrons served, number of employees, parking availability, etc. (Attach additional sheets if necessary.)

The existing operation is a car rental facility that has been operating at the property since the original SUP was approved in 2002. No changes to the existing operation's hours or required parking spaces is requested, all would remain the same as is already approved per SUP #2001-0131. The applicant is only seeking to add a small addition to the facility in order to wash their rental cars inside instead of outside the building. See the attached redlined site plan sheet showing the proposed 600 square foot addition, less than 1/3 of the square footage of the existing building.

3. Describe any proposed *changes* to the business from what was represented to the Planning Commission and City Council during the special use permit approval process, including any proposed changes in the nature of the activity, the number and type of patrons, the number of employees, the hours, how parking is to be provided for employees and patrons, any noise emitted by the use, etc. (Attach additional sheets if necessary)

The applicant is only seeking to add a small addition to the facility in order to wash their rental cars inside instead of outside the building. See the attached redlined site plan sheet showing the proposed 600 square foot addition, less than 1/3 of the square footage of the existing building.

Special Use Permit # _____

4. Is the use currently open for business? ☒ Yes ☐ No

If the use is closed, provide the date closed.

____ / ____ / ____
month day year

5. Describe any proposed changes to the conditions of the special use permit:

No changes are proposed.

6. Are the hours of operation proposed to change? ☐ Yes ☒ No

If yes, list the current hours and proposed hours:

Current Hours:

Proposed Hours:

7. Will the number of employees remain the same? ☒ Yes ☐ No

If no, list the current number of employees and the proposed number.

Current Number of Employees:

Proposed Number of Employees:

8. Will there be any renovations or new equipment for the business? ____ Yes ____ No

If yes, describe the type of renovations and/or list any new equipment proposed.

The addition to the building as described so that Enterprise can wash cars inside the addition instead of outside, as it currently does. The addition will have the required connection to an approved sanitary sewer system as required by condition 16.

9. Are you proposing changes in the sales or service of alcoholic beverages? ____ Yes X No

If yes, describe proposed changes:

10. **Is off-street parking provided for your employees?** ☒ Yes ☐ No

If yes, how many spaces, and where are they located?

Not changing from existing approval. Employees park in the existing 20 spaces on the lot.
With the addition of 600 square feet to the building that is 1844 square feet, 14 parking spaces are required. 18 spaces will remain on site after two are removed for the addition.

11. **Is off-street parking provided for your customers?** ☒ Yes ☐ No

If yes, how many spaces, and where are they located?

Same as above.

12. **Is there a proposed increase in the number of seats or patrons served?** ☐ Yes ☒ No

If yes, describe the current number of seats or patrons served and the proposed number of seats and patrons served. For restaurants, list the number of seats by type (i.e. bar stools, seats at tables, etc.)

Current:

Proposed:

13. **Are physical changes to the structure or interior space requested?** ☒ Yes ☐ No

If yes, attach drawings showing existing and proposed layouts. In both cases, include the floor area devoted to uses, i.e. storage area, customer service area, and/or office spaces.

14. **Is there a proposed increase in the building area devoted to the business?** ☒ Yes ☐ No

If yes, describe the existing amount of building area and the proposed amount of building area.

Current:

Proposed:

1844 square feet

2444 square feet

15. **The applicant is the** (check one) ☐ Property owner ☒ Lessee

☐ other, please describe: _____

16. **The applicant is the** (check one) ☒ Current business owner ☐ Prospective business owner

☐ other, please describe: _____

Special Use Permit # _____

17. Each application shall contain a clear and concise statement identifying the applicant, including the name and address of each person owning an interest in the applicant and the extent of such ownership interest. If the applicant, or one of such persons holding an ownership interest in the applicant is a corporation, each person owning an interest in excess of ten percent (3%) in the corporation and the extent of interest shall be identified by name and address.

For the purpose of this section, the term "ownership interest" shall include any legal or equitable interest held in the subject real estate at the time of the application. If a nonprofit corporation, the name of the registered agent must be provided.

Please provide ownership information here:

Name	Address	Percentage of Ownership
Enterprise RAC Company of Maryland, LLC	2273 Research Blvd, 6th Floor, Rockville, MD 20850	

Enterprise Holdings, Inc.	600 Corporate Park Drive St. Louis, Missouri 63105	Sole Member - 100%
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